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SECURITY INFORMATION

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#### OFFICE OF RUSEARCH AND REPORTS

## Staff Meeting Notes

(Meeting held 1 October 1952, 2125 "M" Building)

Subject

FDD

#### Discussion

Action

25X1A9a

reemphasized the importance of checking FDD as a source of intelligence information for use in the preparation of ORR's research papers. FDD has pointed out to the AD/RR at least one recent instance where FDD had not been checked before publication of a paper which reported absence of information on certain items, when in fact FDD could have supplied such information.

Information.

When ORR's new research program is set up the series of seminars between FDD and ORR personnel that have been discussed at earlier meetings will be set up. of OAD/RR will arrange these seminars.

25X1A9a

In the meantime analysts should check with FDD on any papers currently in process to see if FDD can furnish additional information.

Project Deadlines

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expressed the concern of the AD/RR over the numerous instances where the 1 September deadlines for submitting papers to D/R were not met. In some instances, the reasons for such delay were discussed with the AD/RR and approval was given for a postponement of deadline; however, in many cases no explanation at all has been made.

stressed the fact that there is a chain re-

All branches and divisions to endeavor to maintain deadlines for submitting reports to D/R for editorial review and publication.

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action when a deadline is missed and that, consequently, it is most important to maintain an even flow of reports in to D/R.

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Sovmat

brought up for discussion the recent memo from 00 which complains that notification on availability of three Sovmat items recently procured resulted in no requirements for their exploitation. It was pointed out that D/T had exploited all three items concerned, having dealt through another channel.

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The 00 memo further stated that their Sovmat procurementment NO.

staff is operating on the assumption that any item of Soviethange in class. 
manufacture would be of validational and item of Soviethange in class. 
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and any others who might be concerned to clear

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Subject

### Discussion

Action

up the misunderstanding between Sovmat and ORR on ORR's requirements and to prepare a reply to the 00 memorandum.

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Furniture pointed out that a recent Agency directive makes no distinction between Class "A" and Class "B" furniture and limits "Executive" furniture to the AD's offices. ORR has a fair amount of "Executive" furniture, much of which was "inherited" from ORE. It may be necessary, in order to establish Division Chief's offices on an equal scale, to reassign some of the ""xecutive" furniture now in ORR.

EX/RR to conduct survey and reallocate "Executive" furniture where deemed appropriate.

will conduct a survey and then will deal directly with Division Chiefs in the reallocation of the "Executive" furniture on hand.

Substantive Intelligence Items Chiefs D/I, D/GC, and D/S discussed current items of substantive intelligence of general interest.

Information.

Information.

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